

JUSTIS Phase Four Project Update

July 13, 2004

(The purpose of this document is to collect weekly input for the ITAC)

- **Project Name**

Automation of the United States District Court Data Contribution

- **Executive Summary**

The JUSTIS system currently has access to DC Superior Court data, and the inclusion of US District Court (USDC) data would virtually complete judicial record access by authorized users. Several of these users require US District Court data to facilitate their missions, such as Pretrial Services to the Court. In addition, this will be an opportunity for allied agencies within the US District Court to entertain obtaining access to JUSTIS as well.

The Chief Judge and the Judicial IT Committee of United States District Court in the District of Columbia has reviewed the JUSTIS system as it is currently being used by one of its subordinate units, the US Probation Department. This project is the natural extension of the initial automation of the USPO data contribution. The purpose of this project is to automate the remaining data contribution process. The process could not have been automated prior to this point because the facilities to accomplish this data sharing were developed within the implemented USPO accomplishment.

USDC is one of two agencies (along with DC DMV Photographs) being integrated into the JUSTIS system as part of an agency data contribution expansion effort following Phase 3 of the JUSTIS implementation. Three major tasks define the effort to integrate USDC:

1. Identify the data elements USDC is willing to share.
2. Develop a routine for data contribution from USDC
3. Define data access procedures and rules for USDC data and for use of JUSTIS by USDC personnel

- **Major Activities Completed This Reporting Period**

1. Verbal notification by the Executive Director of the Criminal Justice Coordinating Council (CJCC) that funding will be made available for this effort.
2. Request made to the Clerk of the US District Court for a final review and commitment to the project.
3. Draft, unofficial, copy of the proposed SOW sent to the SOW for preliminary review.

- **Major Activities Planned for Next Reporting Period**

Contractor:

1. N/A

Subcontractors:

1. N/A

Project Management:

1. Follow up on request for review by USDC.
2. Request written confirmation of CJCC funding.

▪ **Project Schedule**

This will be a fixed price contract with a maximum three (3) month schedule.

Start date was: __dd/mm/yyyy__.

The project in its __nn__ day on the date of this report.

The project is/is not on schedule. If not, why not, how long.

▪ **Project Cost**

Total baseline budget

Revised budgets and justification/authorization for revisions

Budget Spreadsheet

▪ **Issues of Concern**

Open Issues of Concern

1. This project is starting within the forth quarter of the fiscal year. This project might encounter difficulties in completing the procurement within the procurement and fiscal rules and policies of the District of Columbia.
2. The ITLO has not received written confirmation of CJCC support, or the appropriate budget codes allowing a formal submission to the Procurement Officer to be made.

Closed Issues of Concern

• **Related Projects**

1. JUSTIS Phase Four
2. SHIELD
3. DMV Driver Photographs